

# EIA STAGE 1 – SCREENING ASSESSMENT

## PROJECT DETAILS

**Name of project or policy:**  
Taxi Licensing - Existing policy amendments Hackney Carriage and Private Hire Fitness and Suitability Policy

**Directorate:** Environment and Climate Change  
**Senior Officer responsible for policy/service:** Martin Wood/Russell Williams

**Service:** Public Protection  
**Lead Officer responsible for EIA:** Fiona Goldsmith

**Specific Service Area/Policy:** Licensing  
**Date of EIA (Stage 1):** 24.05.2023

**Brief outline of proposal and the overall aims/purpose of making this change:**  
The existing fitness and suitability policy was introduced in August 2019, it is good practice to review all council policies every 3 to 5 years. The aim with the review was to consider the concerns raised by the licence trade regarding specific aspects of the existing policy, the main issues being raised prior to the review related to the minor motoring convictions section of the policy.

## ASSESSMENT SUMMARY

Theme	Calculated Scores						Stage 2 Assessment Required
	Proposal	Impact	P + I	Mitigation	Evidence	M + E	
Equalities	6	4.4	10.4	5	0	5	Yes
Environment		4.6	4.6	5	0	5	No

## NATURE OF CHANGE

WHAT IS YOUR PROPOSAL?	Please select YES or NO
To <b>introduce</b> a service, activity or policy (i.e. <b>start</b> doing something)	NO
To <b>remove</b> a service, activity or policy (i.e. <b>stop</b> doing something)	NO
To <b>reduce</b> a service or activity (i.e. <b>do less</b> of something)	NO
To <b>increase</b> a service or activity (i.e. <b>do more</b> of something)	NO
To <b>change</b> a service, activity or policy (i.e. <b>redesign</b> it)	YES
To <b>start charging</b> for (or increase the charge for) a service or activity (i.e. ask people to <b>pay</b> for or to pay more for something)	NO

WHAT LEVEL OF IMPACT DO YOU THINK YOUR PROPOSAL WILL HAVE ON...	Level of Impact Please select from drop down
Kirklees <b>employees</b> within this service/directorate? (overall)	Very Positive
Kirklees <b>residents</b> living in a specific ward/local area?	Positive
Please tell us which area/ward will be affected:	All Wards
<b>Residents</b> across Kirklees? (i.e. most/all local people)	Very Positive
Existing <b>service users</b> ?	Negative

Each of the following <b>groups</b> ?		Please select from drop down
<i>(Think about how your proposal might affect, either positively or negatively, any individuals/communities. Please consider the impact for both employees and residents - within these protected characteristic groups).</i>		
...age	What impact is there on Kirklees <b>employees</b> /internal working practices?	Neutral
	What impact is there on Kirklees <b>residents</b> /external service delivery?	Negative
...disability	What impact is there on Kirklees <b>employees</b> /internal working practices?	Neutral
	What impact is there on Kirklees <b>residents</b> /external service delivery?	Neutral
...gender reassignment	What impact is there on Kirklees <b>employees</b> /internal working practices?	Neutral
	What impact is there on Kirklees <b>residents</b> /external service delivery?	Neutral
...marriage/ civil partnership	What impact is there on Kirklees <b>employees</b> /internal working practices?	Neutral
	What impact is there on Kirklees <b>residents</b> /external service delivery?	Neutral
...pregnancy & maternity	What impact is there on Kirklees <b>employees</b> /internal working practices?	Neutral
	What impact is there on Kirklees <b>residents</b> /external service delivery?	Neutral
...race	What impact is there on Kirklees <b>employees</b> /internal working practices?	Neutral
	What impact is there on Kirklees <b>residents</b> /external service delivery?	Not known
...religion & belief	What impact is there on Kirklees <b>employees</b> /internal working practices?	Neutral
	What impact is there on Kirklees <b>residents</b> /external service delivery?	Positive
...sex	What impact is there on Kirklees <b>employees</b> /internal working practices?	Neutral
	What impact is there on Kirklees <b>residents</b> /external service delivery?	Positive
...sexual orientation	What impact is there on Kirklees <b>employees</b> /internal working practices?	Neutral
	What impact is there on Kirklees <b>residents</b> /external service delivery?	Neutral
...those in poverty or low-come	What impact is there on Kirklees <b>employees</b> /internal working practices?	Neutral
	What impact is there on Kirklees <b>residents</b> /external service delivery?	Neutral

...unpaid carers

What impact is there on Kirklees **employees**/internal working practices?

Neutral

What impact is there on Kirklees **residents**/external service delivery?

Neutral

WHAT LEVEL OF IMPACT DO YOU THINK YOUR PROPOSAL WILL HAVE ON...		Level of Impact	
		Please select from drop down	
Kirklees Council's <b>internal practices</b> ?		Positive	
Lifestyles of <b>those who live and work in</b> Kirklees?		Neutral	
<b>Practices of suppliers</b> to Kirklees council?		Neutral	
<b>Practices of other partners</b> of Kirklees council?		Neutral	
Each of the following <b>environmental themes</b> ? (Please select from the drop down list)			
	People	Partners	Places
...clean air (including Climate Changing Gases)	Neutral	Neutral	Neutral
	Score: 2	Score: 2	Score: 2
...Clean and plentiful water	Neutral	Neutral	Neutral
	Score: 2	Score: 2	Score: 2
... Wildlife and habitats	Neutral	Neutral	Neutral
	Score: 2	Score: 2	Score: 2
...Resilience to harm from environmental hazards	Neutral	Neutral	Neutral
	Score: 2	Score: 2	Score: 2
... Sustainability and efficiency of use of resources from nature	Neutral	Neutral	Neutral
	Score: 2	Score: 2	Score: 2
...Beauty, heritage and engagement with the natural environment	Neutral	Neutral	Neutral
	Score: 2	Score: 2	Score: 2
... Resilience to the effects of climate change	Neutral	Neutral	Neutral
	Score: 2	Score: 2	Score: 2
...Production, recycling or disposal of waste	Neutral	Neutral	Neutral
	Score: 2	Score: 2	Score: 2
... Exposure to chemicals	Neutral	Neutral	Neutral
	Score: 2	Score: 2	Score: 2

## HOW ARE YOU USING ADVICE AND EVIDENCE/INTELLIGENCE TO HELP YOU?

Please select YES or NO

### Equality Themes

Have you taken any <b>specialist advice</b> linked to your proposal? (Legal, HR etc)?	Yes
...employees?	Yes
Do you have any <b>evidence/intelligence</b> to support your assessment (in section 2) of the impact of your proposal on...	Yes
...Kirklees residents?	Yes
...service users?	Yes
...any protected characteristic groups?	Yes

Please list your **equalities** evidence/intelligence here [you can include hyperlinks to files/research/websites]:  
 Although the licensing service do not collect ethnicity data for its licence holders, knowledge and experience show that a significant proportion of the private hire and hackney carriage trades in Kirklees are from an ethnic minority background.  
 Likewise, although the service do not collect data on the gender make up of its licence holders, knowledge and experience show that a significant proportion of the private hire and hackney carriage trades in Kirklees are males.

	Please select from drop down
To what extent do you feel you are able to mitigate any potential negative impact of your proposal outlined on the different groups of people?	TO SOME EXTENT
To what extent do you feel you have considered your Public Sector Equality Duty?	TO SOME EXTENT

### Environmental Themes

Have you taken any <b>specialist advice</b> linked to your proposal?	Yes
...Kirklees Council practices?	Yes
Do you have any <b>evidence/intelligence</b> to support your assessment (in section 2) of the impact of your proposal on...	Yes
...resident and worker lifestyles?	Yes
...Practices of Supplier to Kirklees Council?	Yes
...Practices of other Kirklees Council partners?	Yes

Please list your environmental evidence/intelligence here [you can include hyperlinks to files/research/websites]:  
 A full consultation has been carried out for the proposed changes to the existing policy, those consulted were: Members of the public, All existing licence holders, public health, LADO (Inc Safeguarding children and adults board), Safer Kirklees, All Ward Councillors, All MP's, Susie Lamplugh Trust, National private hire and taxi association, All Neighbouring Authorities, All Unions (GMB, Unite, Unison), West Yorkshire Police. The results of the survey on the proposed changes showed that a higher percentage of respondents were in favour of the changes.

	Please select from drop down
To what extent do you feel you are able to mitigate any potential negative impact of your proposal on the environmental issues identified?	TO SOME EXTENT